



GEOG*3210 Indigenous-Settler Environmental Governance

Summer 2025

Section: DE01

Department of Geography, Environment and Geomatics
Credit Weight: 0.50

Course Details

Calendar Description

This course seeks to understand the rationales for, and evolution of, the changing relationship between Indigenous Peoples and the Canadian state in environmental governance. Case studies cover different approaches to management including command and control, co-management, co-governance, biocultural and a variety of legislative and policy tools such as endangered species legislation, environmental impact assessments, and as Indigenous stewardship of traditional territories under natural law. Cases will be drawn from different resource management sectors, from governance to intra-community disputes and legal precedents. Traditional ecological knowledge, as well as our understandings of knowledge systems, will provide an analytical frame for assessing conflict as it arises in environmental governance.

Pre-Requisite(s): 1 of GEOG*2030, GEOG*2210, SOC*2280

Co-Requisite(s): none

Restriction(s): none

Method of Delivery: Distance Education (asynchronous online)

Final Exam

Date: Thursday August 7, 2025

Time: 7:00 PM to 9:00 PM ET

Note: Please read the important information about exam timing in the **Assessment Description** section under **Final Exam** in this Outline.

Location: Online via the **Quizzes** tool in CourseLink using Respondus LockDown Browser

Instructional Support

Instructor

Dr. Amanda Hooykaas

Email: amanda.hooykaas@uoguelph.ca

Office Hours via **Zoom**: Students may request a meeting with the Instructor or TA (Teaching Team) to discuss any issue that cannot be addressed via the Discussion Boards. Please note that further details will be posted in the **Announcements**. See also **Communicating with Your Instructor**.

Teaching Assistant(s)

Name/Email: Beatrix Maddocks (maddocks@uoguelph.ca)

Learning Resources

Required Textbook

There is no required textbook for this course.

Course Materials

There are no required materials for this course.

Supplementary Materials

An activity uses iNaturalist App, which can be downloaded for free from the App store.

Course Website

[CourseLink](#) (powered by D2L's Brightspace) is the course website and will act as your classroom. It is recommended that you log in to your course website every day to check for announcements, access course materials, and review the weekly schedule and assignment requirements.

<https://courselink.uoguelph.ca>

Ares

For this course, you may be required to access course reserve materials through the University of Guelph McLaughlin Library. To access these items, select **Ares** on the navbar in CourseLink. Note that you will need your Central Login ID and password in order to access items on reserve.

For further instructions on accessing reserve resources, visit [How to Get Course Reserve Materials](#).

If at any point during the course you have difficulty accessing reserve materials, please contact the Course Material and Reserve Services staff at:

Tel: 519-824-4120 ext. 53621

Email: libres2@uoguelph.ca

Location: McLaughlin Library, First Floor, University of Guelph

<https://www.lib.uoguelph.ca/find/course-reserves-ares>

Cost of Textbook and Learning Resources

There are no costs for required or recommended textbooks or learning resources for students in this course.

Learning Outcomes

Course Learning Outcomes

Humans have long been able to affect the environment, but never on such a scale. We are now altering the Earth's carbon cycle, which has resulted in climate change, and we have sped up, by more than 150 percent, the nitrogen cycle, which has led to acid rain, ozone depletion, and coastal dead zones, among other impacts. We have also replaced wilderness with clearcuts, mines, farms, cities, and infrastructure used to pump, drill, frack, strip mine and transport fossil fuels. The loss of natural areas is leading to the precipitous loss and decline of biodiversity, including once common species, like bees and other pollinators. Human have become a new kind of biological force that is altering the physical, chemical, and biological properties of the planet on a geological scale. Indeed, Nobel Prize-winning chemist Paul Crutzen has suggested that the current geologic period should, most appropriately, be called the Anthropocene Epoch to reflect our new status as a global force in driving ecological change — “the Human Age”.

This course seeks to understand the rationales for, and evolution of, the changing relationship between Indigenous Peoples and the Canadian state in environmental governance in response to the unprecedented changes underway in the Age of the Anthropocene. Case studies cover different approaches to management including command and control, co-governance, biocultural and a variety of legislative and policy tools such as endangered species legislation, protected areas, as well as Indigenous stewardship of traditional territories. Cases will be drawn from different resource management sectors, from governance to intra-community disputes and legal precedents. Indigenous traditional ecological knowledge, as well as our understandings of knowledge systems, will provide an analytical frame for assessing conflict as it arises in environmental governance.

By the end of this course, you will be able to:

1. To investigate the impacts of human activities on our planet in the Age of the Anthropocene, with a primary focus on land use and land use change.
2. Describe the state of biodiversity in Canada and the major drivers of species endangerment.
3. Outline major policies in Canada related to the protection and restoration of biodiversity, including endangered species legislation, protected areas, and Indigenous approaches to biodiversity stewardship.

4. Discuss the significance of Indigenous Rights in resource development conflicts, including Treaty and Aboriginal Rights as well as Canada's obligations as a signatory to the UN Declaration on the Rights of Indigenous Peoples.
5. To discuss the broader social contexts in which environmental decision-making is undertaken, including the significance of Indigenous Knowledge Systems.

Skill Acquisition

In addition to learning the content, this course is designed to improve your abilities in:

- Communicating the nuance and complexity inherent in environmental issues clearly and effectively
 - Effective peer-to-peer commentary and cross-cultural communication skills
 - Effective and concise writing
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Teaching and Learning Activities

Method of Learning

In addition to traditional perspectives centering on environmental government policies, this course also incorporates Indigenous perspectives on the environment and emphasizes their governance in environmental management and decision making. It does so by providing students with access to primary source materials authored by Indigenous knowledge holders through text and video.

Course Structure

The course is organized so that 1 unit is equal to 1 week's worth of learning and effort. It is structured as follows:

- Unit 01: Introduction to the Anthropocene and Natural Biomes of the Planet
- Unit 02: Introduction to Anthromes of the Planet
- Unit 03: Cultural Landscapes and Indigenous Land Stewardship
- Unit 04: The Status and Threats to Biodiversity
- Unit 05: Biodiversity Policy in Canada: Case Study on British Columbia
- Unit 06: Biodiversity Policy in Canada Continued: Species at Risk Act
- Unit 07: Introduction to Indigenous Peoples in Conservation
- Unit 08: Parks and Protected Areas Planning
- Unit 09: Indigenous-led Conservation: Indigenous Protected and Conserved Areas
- Unit 10: Cumulative Impacts
- Unit 11: Natural Capital and Land Use Planning in Urbanized Landscapes
- Unit 12: EcoHealth and the Role of Urban Nature in Public Health

What to Expect for Each Unit

Each unit contains an Overview section that provides a general introduction to the concepts and content for the unit. Learning Outcomes note the unit-specific learning outcomes associated with the unit.

Unit content follows the Learning Outcomes. Content on the unit page helps situate key concepts. There are also assigned readings associated with each unit. Please refer the Schedule below to see which readings belong to which unit.

There are several different types of activities in the units. They include: Stop and think (asking you to reflect on something), Important Considerations (perspectives on actions), Explore it Further (resources you can access to explore topics on your own), and Stop and Do (acting upon an idea). These activities are designed to help reinforce unit content.

Each unit ends with Poll and Summary. The Poll is an opportunity for the class to reflect upon key course concepts, while the Summary highlights what has been covered in the unit.

Schedule

It is strongly recommended that you follow the course schedule provided. The schedule outlines weekly tasks and lists important due dates for assessments. By following the schedule, you will be better prepared to complete the assessments and succeed in this course.

Unit 01: Introduction to the Anthropocene and Natural Biomes of the Planet

Week 1 – Thursday, May 8 to Sunday, May 18

Readings

- Maslin, M., and Lewis, S. (2021). Why the anthropocene began with European colonisation, mass slavery and the 'Great dying' of the 16th century. The Conversation. Retrieved January 25, 2022, from <https://theconversation.com/why-the-anthropocene-began-with-european-colonisation-mass-slavery-and-the-great-dying-of-the-16th-century-140661>
- Watch: the Anthropocene – the Human Epoch

Activities

- Familiarize yourself with the course website and online learning by reviewing **Help & Resources** on the navbar.
- Review **Outline** and **Assessments** on the course website to learn about course expectations, assessments, and due dates.
- Confirm access to course reserve materials by selecting **Ares** on the navbar.
- Complete the **Practice Test** using Respondus through the **Quizzes** tool.
- Complete the poll question

Unit 02: Introduction to Anthromes of the Planet

Week 2 – Monday, May 19 to Sunday, May 25

Readings

- Seddon, Turner, B., Berry, P., Chausson, A., & Girardin, C. A. J. (2019). Grounding nature-based climate solutions in sound biodiversity science. *Nature Climate Change*, 9(2), 84–87. <https://www-nature-com.subzero.lib.uoguelph.ca/articles/s41558-019-0405-0>
- Watch the film *Fractured Land*

Activities

- Using the pan, zoom and timeline features on the Earth Engine mapping tool, spend some time exploring the human-driven changes that have occurred across our planet as a result of patterns of land use and land use change.
- Complete poll question

Assessments

- Collaborative Policies and Perspectives Paper: By the end of Week 2, you and your group should be in touch with one another.
- Journal Ignite Presentation/Document: By the end of Week 2, you should have a peer-reviewed journal article selected.

Unit 03: Cultural Landscapes and Indigenous Land Stewardship

Week 3 – Monday, May 26 to Sunday, June 1

Readings

- Oviedo, Maffi, L., & Bille Larsen, P. (2000). Indigenous and traditional peoples of the world and ecoregion conservation: an integrated approach to conserving the world's biological and cultural diversity. WWF International. https://terralingua.org/wp-content/uploads/2022/01/report_indigenous-and-traditional-peoples-of-the-world-and-ecoregion-conservation.pdf
- Watch the film *Cree Hunters of Mistassini*

Assessments

- Collaborative Policies and Perspectives Paper: By the end of Week 3, your group should have a plan for:
 - a) how you will communicate with one another and
 - b) how you will address the required work necessary to complete this assignment evenly and fairly among all group members and
 - c) have selected the plant or animal that your work will focus on.

Unit 04: The Status and Threats to Biodiversity

Week 4 – Monday, June 2, to Sunday, June 8

Readings

- Moola, Page, D., Connolly, M., & Coulter, L. (2007). Waiting for the Ark: The biodiversity crisis in British Columbia, Canada, and the need for a strong endangered species law. *Biodiversity (Nepean)*, 8(1), 3–11.
<https://doi.org/10.1080/14888386.2007.9712817>
- Watch the film Spoil

Activities

- Install the mobile iNaturalist App on your smartphone or tablet. It can be downloaded for free from the App Store or as an Android App on Google Play. Use iNaturalist to photograph and identify the plants and animals that you encounter on your next walk or hike in nature.
- Complete the poll question

Assessments

- Collaborative Policies and Perspectives Paper: You will have all the information you need to complete the assignment. By the end of Week 4, you and your group should begin working on writing the paper.
- Journal Ignite Presentation/Document due Sunday, June 8 by 11:59 PM ET

Unit 05: Biodiversity Policy in Canada: Case Study on British Columbia

Week 5 – Monday, June 9 to Sunday, June 15

Readings

- WWF-Canada. 2020. Living Planet Report Canada: Wildlife At Risk. Currie J. Snider J. Giles E. World Wildlife Fund Canada. Toronto, Canada.
- When it comes to addressing the biodiversity crisis, Canada's environmental laws fall short. Justina Ray, Andrea Olive, Jamie Grimm. *The Narwhal*. 2021.
<https://thenarwhal.ca/opinion-biodiversity-crisis-environmental-laws/>
- Watch the film Being Caribou

Assessments

- Collaborative Policies and Perspectives Paper: You will be completing the paper.

Unit 06: Biodiversity Policy in Canada Continued: Species at Risk Act

Week 6 – Monday, June 16 to Sunday, June 22

Readings

- Nixon, S., Page, D., Pinkus, S., Podolsky, L., Russell, S. and Shearon, S. (2012). Failure to Protect: Grading Canada's Species at Risk Laws. *Ecojustice*.

https://ecojustice.ca/wp-content/uploads/2014/08/Failure-to-protect_Grading-Canadas-Species-at-Risk-Laws.pdf

- Watch the film Jumbo Wild.

Activities

- Read the WWF Living Planet Report and test yourself on how well you know the main drivers and consequences of biodiversity decline in Canada by taking the following online [quiz](#).
- Click on the [interactive map](#) to explore conservation ranks, population density estimates and threats facing Grizzly Bear Population Units (GBPUs) in British Columbia.
- Complete poll question.

Assessments

- Collaborative Policies and Perspectives Paper: Due: Sunday, June 22 by 11:59 PM ET

Unit 07: Introduction to Indigenous Peoples in Conservation

Week 7 – Monday, June 23 to Sunday, June 29

Readings

- Reid, A. J., Eckert, L. E., Lane, J., Young, N., Hinch, S. G., Darimont, C. T., . . . Marshall, A. (2020). "Two-Eyed seeing": An Indigenous framework to transform fisheries research and management. *Fish and Fisheries*. <https://onlinelibrary.wiley.com/doi/full/10.1111/faf.12516>
- Watch the lecture by Nisga'a Fisheries scientist Andrea Reid on Two-Eyed Seeing: An Indigenous framework to transform fisheries research and management

Activities

- Read and reflect on how to be an [ally of Indigenous Conservation](#)

Assessments

- Unessay: You will identify a suitable topic and begin to prepare your Unessay (look up examples online).
- Collaborative Policies and Perspectives Paper Peer Evaluation: You will independently evaluate your peers on their contributions to the collaborative paper. This will be done anonymously via the PEAR Tool. Due: Sunday, June 29 by 11:59 PM ET

Unit 08: Parks and Protected Areas Planning

Week 8 – Monday, June 30 to Sunday, July 6

Readings

- Geldmann, J., Manica, A., Burgess, N. D., Coad, L. & Balmford, A. A global-level assessment of the effectiveness of protected areas at resisting anthropogenic

pressures. PNAS USA 116(46), 23209–23215. <https://doi.org/10.1073/pnas.1908221116>(2019).

Activities

- Participate in the virtual reality ecological corridors experience: [Bear 71](#)

Assessments

- Unessay: Continue to work on your Unessay (be sure the format used is accessible to your peers and your Instructor).

Unit 09: Indigenous-led Conservation: Indigenous Protected and Conserved Areas (IPCAs)

Week 9 – Monday, July 7 to Sunday, July 13

Readings

- Artelle, K., Zurba, M., Bhattacharyya, J., Chan, D., Brown, K., Housty, J., & Moola, F. (2019). Supporting resurgent Indigenous-led governance: A nascent mechanism for just and effective conservation. *Biological Conservation*, 240, 108284–
<https://doi.org/10.1016/j.biocon.2019.108284>

Unit 10: Cumulative Impacts

Monday, July 14 to Sunday, July 20

Readings

- [The Atlas of Cumulative Landscape Disturbance in the Traditional Territory of Blueberry River First Nations](#). 2016. David Suzuki Foundation.
- Watch the online dialogue *Beyond Pipelines: managing the cumulative impacts of resource development in British Columbia*.

Assessments

- Unessay: Due Sunday, July 20 by 11:59 PM ET

Unit 11: Natural Capital and Land Use Planning in Urbanized Landscapes

Week 11 – Monday, July 21 to Sunday, July 27

Readings

- Gómez-Baggethun, & Barton, D. N. (2013). Classifying and valuing ecosystem services for urban planning. *Ecological Economics*, 86, 235–245.
<https://doi.org/10.1016/j.ecolecon.2012.08.019>

Assessments

- Unessay Peer Response: Due Sunday, July 27 by 11:59 PM ET

Unit 12: EcoHealth and the Role of Urban Nature in Public Health

Week 12 – Monday, July 28 to Friday, August 1

Readings

- Xing, & Brimblecombe, P. (2020). Trees and parks as “the lungs of cities.” Urban Forestry & Urban Greening, 48, 126552–. <https://doi.org/10.1016/j.ufug.2019.126552>
- Watch the film Frederick Law Olmsted: Designing America

Activities

- Use the Michigan – Environmental Project online interactive tool to map and vulnerabilities of communities to environmental exposures, such as air pollution and climate change.

Assessments

The grade determination for this course is indicated in the following table. A brief description of each assessment is provided below. Select **Content** on the navbar to locate **Assessments** in the table of contents panel to review further details of each assessment. Due dates can be found under the Schedule heading of this outline.

Table 1: Course Assessments

Assessment Name	Week Due	Weight	Alignment to CLO	Technology Used
Journal Ignite Presentation/Document	4	25 %	1,2, 3, 4, 5	MS Word MS Powerpoint
Collaborative Policies and Perspectives Paper	6	20%	1,2, 3, 4, 5	MS Word PEAR Tool
Peer Evaluation	7	5%		
Unessay	10	20%	1,2, 3, 4, 5	Student choice, provided final product is accessible via Dropbox
Peer Response	11	5%		
Online Final Exam	Exam period	25%	1, 2, 3, 4, 5	Online
Total		100%		

Assessment Descriptions

Journal Ignite Presentation/Document

You will choose an article from a peer-reviewed academic journal to present for a wider audience (aim for a tenth-grade level). The paper should be on a recently published scientific paper (last five years) that has addressed either the: 1) drivers and/or 2) outcomes of land use and land use change in the Anthropocene. Presentations will be formatted as Ignite Presentations; each presentation is accompanied by 20 slides, which are set to automatically advance every 15 seconds (5 minutes in total) – all done in Powerpoint. In this presentation, you as the speaker will be visible and speaking on your slides. In addition, you will be required to submit a one-page document highlighting key points from your presentation and making robust connections to at least two units from GEOG 3210. *Your presentation must be formatted with correct timing) to DropBox and be accessible to the Teaching Team. One-page documents are to be posted to the discussion board by the due date as well.*

Collaborative Policies and Perspectives Paper

As a Team, you will identify a specific species at risk in Canada and discuss policies and Indigenous perspectives (in a specific region/geographical boundary). In this paper, you will review and discuss the ecology, conservation status, threats, sociocultural and economic use/value, and management of the species that you and your group have chosen as a topic. You will also discuss policy, legislation, and potential challenges to both from both a state and Indigenous perspective. This paper will be 8-10 pages in length and formatted in APA.

Peer Evaluation

Peer evaluations are an assessment strategy used to understand group dynamics and contributions. Your peers' appraisal will be used in conjunction with the assessment of your peer evaluation form and conducted via the PEAR Tool. ***DO NOT*** assume that everyone in the group will evaluate the same. Know that feedback provided will be anonymous and also be evaluated in terms of quality and value. Please offer constructive criticism and a reason for your choice, should any mark be less than 6/10 or more than 8/10. Please use appropriate and professional language.

Unessay

Research paper assignments are commonplace in academia, and while they should allow students the freedom to explore topics in depth and present ideas and findings in a logical manner, they often end up being somewhat unimaginative summaries of the literature. The purpose of the "Unessay" assignment is to give students a creative opportunity to engage with themes related to a current Indigenous-Settler relations issue in natural resource management in Canada. Students not only choose the topic, and therefore content, of their assignment, but also the *medium* by which the content is communicated to its intended audience. In other words, an Unessay will allow you to use higher order of thinking and learning. Because Indigenous culture is rooted in oral tradition, please consider how you will incorporate this into your Unessay. The following formats are not permitted: Powerpoint presentation or traditional essay. Besides enlarging your knowledge about a specific topic, you will be able to gain and demonstrate skills in: information seeking – the ability to identify and read the literature efficiently; critical appraisal – the ability to apply principles of analysis to varied sources of

information and selection of what information to include; and communication – the ability to convey information and ideas effectively and concisely.

Peer Response

For your video response (between 3-5 minutes in length), please provide your thoughts on their work. How might you relate? How does it resonate with you and your own unessay? What additional insights might you offer on the topic they have chosen? This response should be a combination of both reflection/recognition of their work and also some connection to your own. Your mark will come from the quality of the response you provide to your peer, not on the response you might get from your peer on your own assignment. Be authentic, be organized, be supportive, be reflective, be insightful.

Online Final Exam with Respondus Lockdown Browser

This course requires the use of Respondus LockDown Browser to proctor your online final exam within CourseLink. Use of Lockdown Browser has been implemented to maintain the academic integrity of the final exam. You must [download and install LockDown Browser](#) to complete the practice test and final exam.

The final exam for this course will potentially cover all course materials. The types of question you may encounter can include:

1. Multiple choice
2. True or False
3. Short Answers
4. Long Answer (Essay)

The final exam will be delivered via the **Quizzes** tool. The exam is 2 hours in length and will be held on **Thursday August 7, 2025 from 7:00 PM to 9:00 PM ET**.

To accommodate students who may be located in various time zones, the exam will be available beginning at **7:00 PM** until **8:00 PM** Eastern Time (ET). You can enter the exam at any point during this window of time but will only have 2 hours to complete it from when you start writing. For example, if you start writing the exam at 7:30 PM you will have until 9:30 PM to complete it. After **8:00 PM** ET you will no longer be able to enter the exam environment.

Similar to a sit-down exam where you must arrive prior to the start of the exam, it is highly recommended that you enter the online exam environment in Respondus at least 20-30 minutes before the end of the available window to allow enough time for you to complete the Respondus Startup Sequence and ensure that you have the full two hours for the exam.

Please be sure to review the Using Respondus Lockdown Browser instructions by selecting **Content** on the navbar to locate **Assessments** in the table of contents panel.

Important Note: There is a mandatory practice test that you are required to take before the online exam. The purpose of the practice test is to ensure that Respondus LockDown Browser is set up properly and that you are comfortable using the software.

If you have any questions regarding the use of Respondus Lockdown Browser or if you encounter any technical issues during the practice test or final exam, please contact CourseLink Support at courselink@uoguelph.ca or 519-824-4120 ext. 56939.

University of Guelph degree and associate diploma students as well as Open Learning program students must check [WebAdvisor](#) for their examination schedule.

<http://www.respondus.com/lockdown/download.php?id=273932365>

<https://www.uoguelph.ca/webadvisor>

Course Completion

Expectations for Group Work/Group Contract: The expectations for this course are that students should be able to work effectively together to achieve results. It is essential that you ensure your groups remain cohesive and supportive if effective learning is to occur. The course instructor requires group members to contract for this at the outset of the course. These group contracts will not be graded but are a required component of the course.

Social Loafing: In the event of “social loafing” or other team dysfunction, or contravention of the group contract, the first course of action is to attempt to resolve these within the group, using the group contract as a resolution mechanism. The groups should identify/address the issue(s) early in the process, so speedy identification/resolution is key. Call a team meeting to discuss the issue(s); keep personalities out of the discussion, focus on the issue(s) at hand. Review your contract for solutions to the team dysfunction. If this is not possible, it is your responsibility to raise these issues with the Course Instructor as a group.

Grading of Individual and Group Work: Students must pass all assessments in the course to receive a passing grade. For example, a student earning 80% in the group assessments of the course would fail the course if they did not achieve a passing grade in the individual assessments. The default position is that all students in a group will receive the same grade for group-based work. If there is a situation where a student is not fairly contributing to the production and completion of the group assignment and does not respond to group requests to enhance their efforts, group members should contact the Course Instructor. In special cases such as this, a peer evaluation process will be instituted to enable group members to each assess a fair allocation of marks for the work completed. This assessment may result in group members receiving different grades for the same assignment. The instructor will have final say on the grade allocated in all cases. Such instances in this course are rare; the expectation is for all group members to direct efforts toward proactively resolving internal issues related to working in teams, using their group contract as a basis for establishing expectations and resolving conflicts.

Technology Requirements and Technical Support

CourseLink System Requirements

You are responsible for ensuring that your computer system meets the necessary [system requirements](#). Use the [browser check](#) tool to ensure your browser settings are compatible and up to date. (Results will be displayed in a new browser window).

<https://opened.uoguelph.ca/student-resources/system-and-software-requirements>

<https://courselink.uoguelph.ca/d2l/systemCheck>

Respondus LockDown Browser Requirements

Respondus LockDown Browser is a locked browser for taking quizzes in CourseLink. It prevents you from printing and copying; using other operating software; using search engines (e.g., going to another URL); communicating via instant messaging; and it blocks non-web-related software (e.g., Adobe PDF, Microsoft Word).

In order to use Respondus LockDown Browser, your computer system must meet the following [system and software requirements](#).

If you have any questions about the system and software requirements, contact [CourseLink Support](#).

<https://opened.uoguelph.ca/student-resources/system-and-software-requirements#Respondus-LockDown-Browser-and-Monitor>

<https://support.opened.uoguelph.ca/contact>

Zoom Requirements

This course may use Zoom as a video communication tool. A Webcam, headphones/speakers may be needed. Review the [Zoom information for students \(uoguelph\)](#) to ensure that your computer meets the technical requirements.

<https://support.opened.uoguelph.ca/students/courselink/tools/content/zoom>

Technical Skills

As part of your online experience, you are expected to use a variety of technology as part of your learning:

- Manage files and folders on your computer (e.g., save, name, copy, backup, rename, delete, and check properties);
- Install software, security, and virus protection;
- Use office applications (e.g., Word, PowerPoint, Excel, or similar) to create documents;
- Be comfortable uploading and downloading saved files;
- Communicate using email (e.g., create, receive, reply, print, send, download, and open attachments);
- Navigate the CourseLink learning environment and use the essential tools, such as **Dropbox**, **Quizzes**, **Discussions**, and **Grades** (the instructions for this are given in your course);
- Access, navigate, and search the Internet using a web browser (e.g., Firefox, Chrome); and
- Perform online research using various search engines (e.g., Google) and library or government databases.

Technical Support

If you need any assistance with the software tools or the CourseLink website, contact CourseLink Support.

CourseLink Support

University of Guelph

Day Hall, Room 211

Email: courselink@uoguelph.ca

Tel: 519-824-4120 ext. 56939

Toll-Free (CAN/USA): 1-866-275-1478

Walk-In Hours (Eastern Time):

Monday thru Friday: 8:30 am–4:30 pm

Phone/Email Hours (Eastern Time):

Monday thru Friday: 8:30 am–8:30 pm

Saturday: 10:00 am–4:00 pm

Sunday: 12:00 pm–6:00 pm

Standard Statements for Online Courses

Acceptable Use

The University of Guelph has an [Acceptable Use Policy](https://www.uoguelph.ca/ccs/infosec/aup), which you are expected to adhere to.

<https://www.uoguelph.ca/ccs/infosec/aup>

Communicating with Your Instructor

During the course, your instructor will interact with you on various course matters on the course website using the following ways of communication:

- **Announcements:** The instructor will use **Announcements** on the Course Home page to provide you with course reminders and updates. Please check this section frequently for course updates from your instructor.
- **Ask Your Instructor Discussion:** Use this discussion forum to ask questions of your instructor about content or course-related issues with which you are unfamiliar. If you encounter difficulties, the instructor is here to help you. Please post general course-related questions to the discussion forum so that all students have an opportunity to review the response. To access this discussion forum, select **Discussions** from the **Tools** dropdown menu.
- **Email:** If you have a conflict that prevents you from completing course requirements, or have a question concerning a personal matter, you can send your instructor a private message by email. The instructor will respond to your email within 48 to 72 hours.
- **Online meeting:** If you have a complex question you would like to discuss with your instructor, you may book an online meeting. Online meetings depend on the availability of you and the instructor, and are booked on a first come first served basis.

Netiquette Expectations

For distance education courses, the course website is considered the classroom and the same protections, expectations, guidelines, and regulations used in face-to-face settings apply, plus other policies and considerations that come into play specifically because these courses are online.

Inappropriate online behaviour will not be tolerated. Examples of inappropriate online behaviour include:

- Posting inflammatory messages about your instructor or fellow students;
- Using obscene or offensive language online;
- Copying or presenting someone else's work as your own;
- Adapting information from the Internet without using proper citations or references;
- Buying or selling term papers or assignments;
- Posting or selling course materials to course notes websites;
- Having someone else complete your quiz or completing a quiz for/with another student;
- Stating false claims about lost quiz answers or other assignment submissions;
- Threatening or harassing a student or instructor online;
- Discriminating against fellow students, instructors, and/or TAs;
- Using the course website to promote profit-driven products or services;
- Attempting to compromise the security or functionality of the learning management system;
- Sharing your username and password; and
- Recording lectures without the permission of the instructor.

Submission of Assignments to Dropbox

All assignments for this course should be submitted electronically via the online **Dropbox** tool. When submitting your assignments using the **Dropbox** tool, do not leave the page until your assignment has successfully uploaded. To verify that your submission was complete, you can view the submission history immediately after the upload to see which files uploaded successfully. The system will also email you a receipt. Save this email receipt as proof of submission.

Be sure to keep a back-up copy of all of your assignments in the event that they are lost in transition. In order to avoid any last-minute computer problems, your instructor strongly recommend you save your assignments to a cloud-based file storage (e.g., Google Docs), or send to your email account, so that should something happen to your computer, the assignment could still be submitted on time or re-submitted.

It is your responsibility to submit your assignments on time as specified on the Schedule. Be sure to check the technical requirements and make sure you have the proper computer, that you have a supported browser, and that you have reliable Internet access. Remember that

technical difficulty is not an excuse not to turn in your assignment on time. Don't wait until the last minute as you may get behind in your work.

If, for some reason, you have a technical difficulty when submitting your assignment electronically, please contact your instructor or [CourseLink Support](#).

<https://support.opened.uoguelph.ca/contact>

Late Policy

If you choose to submit your individual assignments to the Dropbox tool late, the full allocated mark will be reduced by 10% per day after the deadline for the submission of the assignment to a limit of five days at which time access to the Dropbox folder will be closed.

Extensions will be considered for medical reasons or other extenuating circumstances. If you require an extension, discuss this with the instructor as soon as possible and well before the due date. Barring exceptional circumstances, extensions will not be granted once the due date has passed. These rules are not designed to be arbitrary, nor are they inflexible. They are designed to keep you organized, to ensure that all students have the same amount of time to work on assignments, and to help to return marked materials to you in the shortest possible time.

For late final exam submissions to the **Quizzes** tool, your attempt will be flagged as late, and you will be prevented from making further changes to your attempt once your time ends. Make sure you save all your responses to the exam questions. For details on how long you have to complete the quiz or exam, please see the instructions in **Assessments** on CourseLink. The **Quizzes** tool counts down your time in the upper-left hand corner. Please pay close attention to this countdown and save your answers frequently.

Extensions will be considered for medical reasons or other extenuating circumstances. If you require an extension, discuss this with the instructor as soon as possible and well before the due date. Barring exceptional circumstances, extensions will not be granted once the due date has passed. These rules are not designed to be arbitrary, nor are they inflexible. They are designed to keep you organized, to ensure that all students have the same amount of time to work on assignments, and to help to return marked materials to you in the shortest possible time.

Obtaining Grades and Feedback

Unofficial assessment marks will be available in the **Grades** tool of the course website.

Your instructor will have grades posted online within 2 weeks of the submission deadline, if the assignment was submitted on time. Once your assignments are marked you can view your grades on the course website by selecting **Grades** from the **Tools** dropdown menu on the navbar. Your course will remain open to you for seven days following the last day of the final exam period.

University of Guelph degree students can access their final grade by logging into [WebAdvisor](#) (using your U of G central ID). Open Learning program students should log in to the [OpenEd Student Portal](#) to view their final grade (using the same username and password you have been using for your courses).

<https://www.uoguelph.ca/webadvisor>

<https://courses.opened.uoguelph.ca/portal/logon.do?method=load>

Rights and Responsibilities When Learning Online

For distance education (DE) courses, the course website is considered the classroom and the same protections, expectations, guidelines, and regulations used in face-to-face settings apply, plus other policies and considerations that come into play specifically because these courses are online.

For more information on your rights and responsibilities when learning in the online environment, visit [Rights and Responsibilities](#).

<http://opened.uoguelph.ca/student-resources/rights-and-responsibilities>

Turnitin Originality Check

In this course, your instructor will be using Turnitin, integrated with the CourseLink **Dropbox** tool, to detect possible plagiarism, unauthorized collaboration or copying as part of the ongoing efforts to maintain academic integrity at the University of Guelph.

All individual assignments submitted to the **Dropbox** tool will be included as source documents in the Turnitin.com reference database solely for the purpose of detecting plagiarism of such papers. Use of the Turnitin.com service is subject to the Usage Policy posted on the Turnitin.com site.

Use of Artificial Intelligence

The use of AI in this course must align with academic integrity principles. Students are expected to complete their work independently and showcase their problem-solving abilities. Undeclared and/or unauthorized use of AI tools to produce coursework is considered a form of academic misconduct. Any misuse of AI tools, including submitting AI-generated work, may be considered academic misconduct. For any specific guidelines on acceptable AI use in your course, please check with your instructor.

Review the [University of Guelph's Statement on Artificial Intelligence Systems, ChatGPT, and Academic Integrity](#) for more information.

<https://news.uoguelph.ca/2023/03/university-of-guelph-statement-on-artificial-intelligence-systems-chatgpt-academic-integrity/>

Standard Statements for Open Learning Program Students

Open Learning program (OLp) students are required to follow the same Senate-approved academic regulations as University of Guelph undergraduate students and should consult the [Open Learning Program Calendar](#) or the [Open Learning Program Counsellor](#) for information and guidance on academic and administrative policies, procedures, and services, including academic accommodations and accessibility.

<http://opened.uoguelph.ca/student-resources/open-learning-program-calendar>

Standard Statements for Undergraduate Courses

As a student of the University of Guelph, it is important for you to understand your rights and responsibilities and the academic rules and regulations that you must abide by.

If you are a registered **University of Guelph Degree Student**, consult the [Undergraduate Calendar](#) for the rules, regulations, curricula, programs and fees for current and previous academic years.

If you are an **Open Learning Program Student**, consult the [Open Learning Program Calendar](#) for information about University of Guelph administrative policies, procedures and services.

<https://www.uoguelph.ca/registrar/calendars/undergraduate/current/>

<http://opened.uoguelph.ca/en/students/open-learning-program-calendar.asp>

Academic Integrity

The University of Guelph is committed to upholding the highest standards of academic integrity and it is the responsibility of all members of the University community – faculty, staff, and students – to be aware of what constitutes academic misconduct and to do as much as possible to prevent academic offences from occurring. University of Guelph students have the responsibility of abiding by the University's policy on academic misconduct regardless of their location of study; faculty, staff and students have the responsibility of supporting an environment that discourages misconduct. Students need to remain aware that instructors have access to and the right to use electronic and other means of detection.

Please note: Whether or not a student intended to commit academic misconduct is not relevant for a finding of guilt. Hurried or careless submission of assignments does not excuse students from responsibility for verifying the academic integrity of their work before submitting it. Students who are in any doubt as to whether an action on their part could be construed as an academic offence should consult with a faculty member or faculty advisor.

The [Academic Misconduct Policy](#) is outlined in the Undergraduate Calendar.

<https://calendar.uoguelph.ca/undergraduate-calendar/undergraduate-degree-regulations-procedures/academic-misconduct/>

Open Learning Program Students

Please refer to the [Open Learning Program Calendar](#).

<https://opened.uoguelph.ca/student-resources/open-learning-program-calendar#Academic-Misconduct>

Accessibility

University of Guelph Degree Students

The University promotes the full participation of students who experience disabilities in their academic programs. To that end, the provision of academic accommodation is a shared responsibility between the University and the student.

When accommodations are needed, the student is required to first register with Student Accessibility Services (SAS). Documentation to substantiate the existence of a disability is required; however, interim accommodations may be possible while that process is underway.

Accommodations are available for both permanent and temporary disabilities. It should be noted that common illnesses such as a cold or the flu do not constitute a disability. Use of the SAS Exam Centre requires students to make a booking at least 10 days in advance, and no later than the first business day in November, March or July as appropriate for the semester. Similarly, new or changed accommodations for online quizzes, tests and exams must be approved at least a week ahead of time. For students at the Guelph campus, information can be found on the [SAS website](#).

accessibility@uoguelph.ca

<https://wellness.uoguelph.ca/accessibility/>

Open Learning Program Students

If you are an Open Learning program student who requires academic accommodation, please [contact the Open Learning program Counsellor](#). Please ensure that you contact us before the end of the first week of your course (every semester) in order to avoid any delays in support. Documentation from a health professional is required for all academic accommodations. Please note that all information provided will be held in confidence.

If you require textbooks produced in an alternate format (e.g., DAISY, Braille, large print or eText), please [contact the Open Learning program Counsellor](#) at least two months prior to the course start date. If contact is not made within the suggested time frame, support may be delayed. It is recommended that you refer to the course outline before beginning your course in order to determine the required readings.

The provision of academic accommodation is a shared responsibility between OpenEd and the student requesting accommodation. It is recognized that academic accommodations are intended to “level the playing field” for students with disabilities.

counsellor@OpenEd.uoguelph.ca

Accommodation of Religious Obligations

If you are unable to meet an in-course requirement due to religious obligations, please email the course instructor within two weeks of the start of the semester to make alternate arrangements.

See the Academic calendar for information on regulations and procedures for [Academic Accommodations of Religious Obligations](#).

<https://calendar.uoguelph.ca/undergraduate-calendar/undergraduate-degree-regulations-procedures/academic-accommodation-religious-obligations/>

Open Learning Program Students

Please refer to the [Open Learning Program Calendar](#).

<https://opened.uoguelph.ca/student-resources/open-learning-program-calendar#Academic-Accommodation-of-Religious-Obligations>

Copies of Out-of-class Assignments

Keep paper and/or other reliable back-up copies of all out-of-class assignments: you may be asked to resubmit work at any time.

Drop Date

Students will have until the last day of classes to drop courses without academic penalty. The deadline to drop two-semester courses will be the last day of classes in the second semester. This applies to all undergraduate students except for Doctor of Veterinary Medicine and Associate Diploma in Veterinary Technology (conventional and alternative delivery) students. The regulations and procedures for course registration are available in the [Undergraduate Calendar - Dropping Courses](#).

<https://calendar.uoguelph.ca/undergraduate-calendar/undergraduate-degree-regulations-procedures/dropping-courses/>

Open Learning Program Students

Please refer to the [Open Learning Program Calendar](#).

<https://opened.uoguelph.ca/student-resources/open-learning-program-calendar#Dropping-Courses>

Email Communication

As per university regulations, all students are required to check their <uoguelph.ca> e-mail account regularly: e-mail is the official route of communication between the University and its students.

Health and Wellbeing

The University of Guelph provides a wide range of health and wellbeing services at the [Vaccarino Centre for Student Wellness](#). If you are concerned about your mental health and not sure where to start, connect with a [Student Wellness Navigator](#) who can help develop a plan to manage and support your mental health or check out our [mental wellbeing resources](#). The Student Wellness team are here to help and welcome the opportunity to connect with you.

<https://wellness.uoguelph.ca/>

<https://wellness.uoguelph.ca/navigators>

<https://wellness.uoguelph.ca/shine-this-year>

University of Guelph Degree Students

Consult the [Undergraduate Calendar](#) for information on regulations and procedures for Academic Consideration.

<https://calendar.uoguelph.ca/undergraduate-calendar/undergraduate-degree-regulations-procedures/academic-consideration-appeals-petitions/>

Open Learning Program Students

Please refer to the [Open Learning Program Calendar](#) for information on regulations and procedures for requesting Academic Consideration.

<https://opened.uoguelph.ca/student-resources/open-learning-program-calendar#Academic-Consideration-Appeals-and-Petitions>

Illness

Medical notes will not normally be required for singular instances of academic consideration, although students may be required to provide supporting documentation for multiple missed assessments or when involving a large part of a course (e.g., final exam or major assignment).

Plagiarism Detection Software

Students should be aware that faculty have the right to use software to aid in the detection of plagiarism or copying and to examine students orally on submitted work. For students found guilty of academic misconduct, serious penalties, up to and including suspension or expulsion from the University can be imposed.

Recording of Materials

Presentations that are made in relation to course work—including lectures—cannot be recorded or copied without the permission of the presenter, whether the instructor, a student, or guest lecturer. Material recorded with permission is restricted to use for that course unless further permission is granted.

Resources

The [Academic Calendars](#) are the source of information about the University of Guelph's procedures, policies and regulations which apply to undergraduate, graduate and diploma programs.

<http://www.uoguelph.ca/registrar/calendars/>

When You Cannot Meet a Course Requirement

When you find yourself unable to meet an in-course requirement because of illness or compassionate reasons please advise the course instructor (or designated person, such as a teaching assistant) in writing, with your name, id#, and e-mail contact. See the Undergraduate Calendar for information on regulations and procedures for [Academic Consideration](#).

<https://calendar.uoguelph.ca/undergraduate-calendar/undergraduate-degree-regulations-procedures/academic-consideration-appeals-petitions/>

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<https://www.lib.uoguelph.ca/about/policies/fair-dealing-polic>